January 19, 2024

Dr. <<First name>> <<Last name>>
Department of <<Department name>>

SUBJECT: UC/VA Salary – FY xx-xx

Dear Dr. <<Last name>>:

The purpose of this letter is to provide a summary of your salary distribution between the University and the Veteran’s Administration under the UC/VA Split Appointment Plan. The UC/VA Spit Appointment Plan allows the University to provide benefit and retirement coverage only in proportion to the University-derived wages eligible for covered compensation.

The University recognizes your total professional commitment to the University as <<% of Total UC + VA appointment effort>> counting service at both the University and Veteran’s Administration, although your University benefit and retirement coverage will be based upon <<% of UC appointment effort>>.

Summary of your salary distribution as of July 1, 20xx:
UC Salary as <<Rank>>, Step <<step>>, APU Scale <<scale #>>: (Covered Compensation X, X’, and Off-scale) <<Total covered comp amount>> @ <<% of UC appointment effort>>.

The salary and effort information is only reflective of July 1, 2024. Any change in salary and/or effort that is effective after July 1, 20xx is not included.

On October 1, 20xx, faculty members will receive a <<% of increase>> cost of living adjustment (COLA) on their covered compensation (X and X’). If you have a Y component, your Y will be adjusted down so that your total negotiated salary rate remains the same. If you do not have a Y component or a Y component that is less than the <<% of increase>> increase, you will see an overall increase in your salary rate. *(This section may be deleted if not applicable)*

 (X) <<X amount>>
 (X’) <<X’ amount>>
 (Off-scale) <<Total Offscale amount>>

 (Y) <<Y amount>>

Total UCSD Negotiated Salary at 100% appointment <<Total negotiated at 100%>>

Total UCSD Negotiated Salary at <<% of UC appointment effort>> appointment <<Total negotiated at actual UC effort>>

 (Guaranteed Z) <<Guaranteed amount>>

(Projected Z) << Projected Z amount>>

(VA) <<Total VA salary>>

 Total Compensation Package <<Grand Total>>

VA 8ths: <<# of 8th>>/8ths
Percent VA Time: <<% of effort at VA>>
Gross VA Pay: <<Total VA salary>>
Gross UC Pay: <<Total UC excluding projected Z>> (not including Z)

If you have any questions regarding this information, please feel free to contact <<DBO first name>> <<DBO last name>>, at <<DBO phone>> or <<DBO email>>.

Best regards,

<<Department Chair first name>> <<Department Chair last name>>, <<Degree>>
Professor and Department Chair

cc: <<DBO first name>> <<DBO last name>>
cc: Han Ho