

# POSITION DESCRIPTION

## DIRECTOR, MOORES CANCER CENTER

**Unit:** Office of the Vice Chancellor-Health Sciences | **Supervisor:** Vice Chancellor, Health Sciences; CEO, UC San Diego Health

### INTRODUCTION

UC San Diego Health Sciences is one of three academic units at UC San Diego. Health Sciences includes three professional schools (medicine, pharmacy, and public health); more than 30 research institutes; and a growing clinical practice that includes two hospitals, all working toward fulfilling the Health Sciences' tripartite mission. Led by the Vice Chancellor for Health Sciences, it accounts for the majority of the University's research and philanthropic portfolios and serves as the top healthcare system in the San Diego region. Health Sciences has more than 1,800 faculty members, 900 residents and fellows, 800 medicine and pharmacy students, 1,500 graduate students, and 1,000 undergraduate public health majors. Its academic programs rank among the best in the country for primary care and research.

UC San Diego Health is ranked No. 1 in San Diego and No. 17 nationally for cancer care by *U.S. News & World Report* for 2023-2024. The physicians at UC San Diego Health not only provide personalized care with better outcomes, they also set treatment standards nationwide for more than 200 types of cancer, access to transformative clinical trials, advanced supportive care, and quality metrics.

Established in 1978, Moores Cancer Center is one of only 51 comprehensive cancer centers in the United States and the region's only National Cancer Institute (NCI)-designated Comprehensive Cancer Center. Moores Cancer Center is a consortium cancer center bringing together the expertise of the schools and institutes of UC San Diego, San Diego State University, and the La Jolla Institute of Immunology. Over 360 researchers in six mechanism-based research programs work with the community to decrease cancer's burden on the diverse San Diego County population.

Moores Cancer Center blends cancer research and patient care to transform cancer prevention, detection, care, and public policy. From basic research in genomics, oncogenic states, and cancer network maps to the most advanced treatments, including engineered NK cell therapy, Moores Cancer Center is at the forefront in developing promising new therapies, identifying biomarkers that influence cancer treatments, and discovering pre-cancer markers to prevent the cancer's inception. These bench-to-bedside innovations, facilitated by a collaborative clinical trials office and mature industry relationships, offer more than 300 interventional treatment trials to both pediatric and adult patients.

### OPPORTUNITY

UC San Diego seeks in its next Moores Cancer Center Director an inspirational scientific leader with a deep research background and proven administrative experience to work closely with faculty, staff, and administrators within Moores Cancer Center and beyond, fostering excellence in research and discovery, patient care and outcomes, and community outreach and service. The Director will work closely with a broad community of stakeholders to envision and achieve Moores Cancer Center's strategic goals that align with UC San Diego Health Sciences' future plans and tripartite mission.

### DESCRIPTION

The Director leads the Moores Cancer Center, providing overall strategic and intellectual direction for the Center's research programs, administrative structure, and multidisciplinary clinical service line. The Director serves as the Principal Investigator for the NCI-sponsored Cancer Center Support Grant (CCSG).

Reporting to the Vice Chancellor for Health Sciences as Director of the NCI designated comprehensive cancer center, with secondary reporting to the CEO of UC San Diego Health for clinical activities, the Director partners with academic and clinical leaders to guide cancer research and care in the Health Sciences, and provides advice and counsel to campus- and University-level committees, as appropriate. The Director chairs the Moores Cancer Center Executive Committee, which is charged with developing and implementing plans that foster multidisciplinary cancer care to patients and advancing collaborative cancer-focused clinical research, and the Center's Senior Leaders Committee, a scientific council comprising Associate Directors, Programs Leaders, and Shared Resources Directors.

The Director manages the day-to-day operations of the Moores Cancer Center, including its scientific and education programs, and, in collaboration with the center's physician-in-chief, its clinical programs. The Director oversees more than 550,000 square feet of research and clinical space, including authority over space assignments in the 290,000-square-foot Moores Cancer Center building. Additional prioritized space may be available in the soon-to-be-completed Viterbi Ophthalmologic Research Building nearby the Moores Cancer Center Building.

As a consortium cancer center, the Director is responsible for managing agreements, ensuring appropriate oversight, and including partner institutions (e.g. La Jolla Institute for Immunology and San Diego State University) in all relevant activities and programs.

## KEY RESPONSIBILITIES

### Strategic Planning

- Sets the overarching vision for the Moores Cancer Center to increase its leadership in cancer research and patient care.
- Leads long-range strategic planning efforts, including implementation and evaluation processes, in alignment with UC San Diego Health Sciences tripartite mission.
- Identifies areas of strategic investment that advance the Center's strengths in research discovery and novel therapeutics.
- Establishes partnerships with key external academic, research, and clinical organizations, both locally and nationally, to expand the Moores Cancer Center brand.
- Leads efforts to launch new programs and/or initiatives related to cancer to advance UC San Diego Health Sciences' national and international prominence in education, research, and clinical care.
- Identifies areas of synergy between the Center and campus units that would foster academic excellence, scientific creativity, and clinical quality.

### Administrative Management

- Serves as the senior executive officer for the Moores Cancer Center, allocating the appropriate resources to create an effective and efficient business model.
- Partners with academic and clinical leaders across the Health Sciences and UC San Diego campus to implement new programs, coordinate and evaluate clinical outcomes, and establish value-based oncology services.
- In partnership with the Moores Cancer Center Physician-in-Chief, fosters innovative clinical methodologies and opportunities across multidisciplinary service lines.
- In partnership with the Moores Cancer Center Clinical Trials Director, provides oversight of clinical research initiatives involving Phase I and II study design, monitoring, and patient care follow-up.
- Serves as primary fundraiser for Moores Cancer Center, building relationships with the philanthropic community and working with the Office of Advancement team to secure gifts toward cancer education, research, and/or clinical care.
- Maintains overall accountability for the development, management and adherence of the Cancer Center budget to ensure organizational fiscal standards and expectations are met.
- Identifies gaps in faculty expertise and facilitates recruitment of talent on behalf of the Cancer Center.

### Committee Service

- Chair the Moores Cancer Center Executive Committee and Senior Leaders Committee.
- Participate as a member of key Health System committees, including the Board of Governors and the UC San Diego Health Executive Governing Board.
- Serves on the Steering Committee of the University of California Cancer Consortium and the San Diego Cancer Centers Council.
- Participates in the Council of Health Sciences Deans and Chairs.
- Represents UC San Diego locally, nationally, and internationally to the National Cancer Institute and cancer associations and organizations, as appropriate.

## QUALIFICATIONS

### Required Qualifications

- Demonstrated dynamic leadership skills with a high level of conceptual and strategic thinking.
- Personal record of distinguished cancer research (basic, translational, and/or clinical) and NCI funding such that the candidate qualifies for appointment as a full Professor at UC San Diego.
- Demonstrated commitment to contributing to diversity, equity, and inclusion, as well as a commitment to advancing these principles within Health Sciences.
- Terminal degree (MD, PhD, PharmD, DrPH, etc.). If appropriate, certification required to practice in the state of California and eligible for a professional licensure in California.

### Preferred Qualifications

Candidates must have a broad set of important skills to be successful as Director. While no one person will possess them all, the successful candidate will embody many of the following qualifications and attributes:

- Outstanding academic record with experience as a senior administrator in an academic medical center environment.
- Demonstrated success in managing and leading a complex organization undergoing significant and persistent change, with the ability to innovate and generate new ideas.
- Demonstrated success in enhancing the research agenda of an academic unit or program, in responding to faculty needs and building environments that enhance research innovation, and in building programs and environments that enhance research productivity.
- Demonstrated interest, ability and proven success in generating external funding, including private fundraising for the Cancer Center.
- Demonstrated ability to build a sense of community and to actively engage faculty, staff, students, and alumni in support of a shared strategic vision.
- Exceptional interpersonal and communications skills; the ability to listen attentively to varied perspectives and foster a supportive and collaborative working environment.
- A collegial, consultative management style, with the ability to be strong and decisive while also taking into account the needs and perspectives of faculty, staff, and students. The ability to collaborate and to delegate along with the ability to make difficult and timely decisions based on well-considered input.
- A history of fostering career development for early and mid-stage faculty across multiple disciplines.
- The ability to represent the Cancer Center and UC San Diego effectively; to build strong relationships with internal and external constituents, to be an effective advocate for the Cancer Center and the advancement of the profession.
- A high level of integrity and professionalism, and a commitment to support the professional development of faculty and staff.

## MAJOR RELATIONSHIPS

### Direct Reports

- Associate Cancer Center Directors:
  - Administration
  - Basic Science
  - Clinical Science

- Community Outreach and Engagement
- Diversity, Equity, and Inclusion
- Education and Training
- Population Science
- Shared Resources
- Translational Science
- Chief Administrative Officer for Oncology and Radiology<sup>1</sup>
- Deputy Director, Moores Cancer Center
- Director, Moores Cancer Center Clinical Trials Office
- Physician-in-Chief, Moores Cancer Center<sup>2</sup>

### Key Relationships

- CEO, UC San Diego Health
- CEO, Health Physician Group
- Dean, Herbert Wertheim School of Public Health and Human Longevity Science
- Dean, School of Medicine
- Dean, Skaggs School of Pharmacy and Pharmaceutical Sciences
- Department Chairs, School of Medicine
- Vice Chancellor, Health Sciences

## APPOINTMENT

Senior administrative positions at UC San Diego Health Sciences are considered at-will. This position will have annual performance reviews with a formal committee review every fifth year. (This review will attempt to align with the CCSG renewal.)

Salary is commensurate with qualifications and based on University of California pay scales. Review of applications will commence on July 9, 2023, and continue until the position is filled. Candidates must submit a CV, letter of interest, and a separate statement describing past experience in activities that promote diversity and inclusion and/or plans to make future contributions. For further information about contributions to diversity statements, see <http://facultyequity.ucsd.edu/Faculty-Applicant-C2D-Info.asp>.

Application materials must be submitted through the UC San Diego online application system. References (contact information or letter of recommendation) will be requested from all finalists.

UC San Diego is an equal opportunity/affirmative action employer with a strong institutional commitment to excellence and diversity (<http://diversity.ucsd.edu>). All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age or protected veteran status, or other protected categories covered by the UC nondiscrimination policy.

A link to full descriptions of each series is provided for your review:

- Ladder Rank Professor - see: [http://www.ucop.edu/academic-personnel-programs/\\_files/apm/apm-220.pdf](http://www.ucop.edu/academic-personnel-programs/_files/apm/apm-220.pdf).
- In-Residence Professor - see: [http://www.ucop.edu/academic-personnel-programs/\\_files/apm/apm-270.pdf](http://www.ucop.edu/academic-personnel-programs/_files/apm/apm-270.pdf).

As a member of the Health Sciences Compensation Plan, the appointee should be aware that there are limitations on outside professional activities and clinical moonlighting is expressly prohibited. Additional information can be found here: [https://www.ucop.edu/academic-personnel-programs/\\_files/apm/apm-671.pdf](https://www.ucop.edu/academic-personnel-programs/_files/apm/apm-671.pdf).

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<sup>1</sup> Joint report to CEO, UC San Diego Health

<sup>2</sup> Joint report to CEO, UC San Diego Health

As a condition of employment, you will be required to comply with the University of California [SARS-CoV-2 \(COVID-19\) Vaccination Program Policy](#). All Covered Individuals under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline. For new University of California employees, the applicable deadline is eight weeks after their first date of employment.

The University of California prohibits [smoking and tobacco](#) use at all University controlled properties.

The UC San Diego Annual Security & Fire Safety Report is available online at <https://www.police.ucsd.edu/docs/annualclery.pdf>. This report provides crime and fire statistics, as well as institutional policy statement & procedures. Contact the UC San Diego Police Department at (858) 534-4361 if you want to obtain paper copies of this report.